

Capacity Building Application

Informational Webinar

Thursday, September 20, 2018



Presenters

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Agenda

- 1) Introduction to Capacity Building Initiative
- 2) Eligibility
- 3) Updated Application
- 4) Submission & Review Process
- 5) CCAT
- 6) Technical Assistance Providers
- 7) Question & Answer

Introduction to Capacity Building Initiative

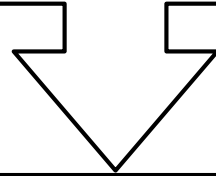
County of Los Angeles Homeless
Coordinated Entry Initiative Strategy E7:
Strengthening the System

Technical
Assistance

Training

Eligibility

All nonprofit homeless service providers participating in the Los Angeles County Coordinated Entry System (LA County CES) are eligible to apply



What does it mean to be participating in CES?

Eligibility: Participating in CES

CES participating agencies shall endorse the CES Guiding Principles, and agree to support the CoC systems approach to defining access points, standardized assessment process, prioritization protocols, and referral strategies.

Eligibility: Participating in CES

LAHSA Policy Homepage

<https://www.lahsa.org/policy/>

Guiding Principles

- <https://www.lahsa.org/documents?id=2075-ces-guiding-principles.pdf>

Coordinated Entry System Policies

- <https://www.lahsa.org/news?article=332-coordinated-entry-system-policies>

CES Interim Guidance

- <https://www.lahsa.org/news?article=337-ces-interim-guidance>

Eligibility

- You DO NOT need to administer a CES contract to be eligible
- Agencies must demonstrate CES Participation in narrative responses
- You DO NOT need to administer a LAHSA contract to submit a request for Capacity Building funding

Updated Capacity Building Application

www.homeforgoodla.org/grantseekers

CAPACITY BUILDING RFP - UPDATED APPLICATION!





**ARE YOU A HOMELESS SERVICE PROVIDER OR DEVELOPER IN LA COUNTY
EXPERIENCING RAPID GROWTH?**

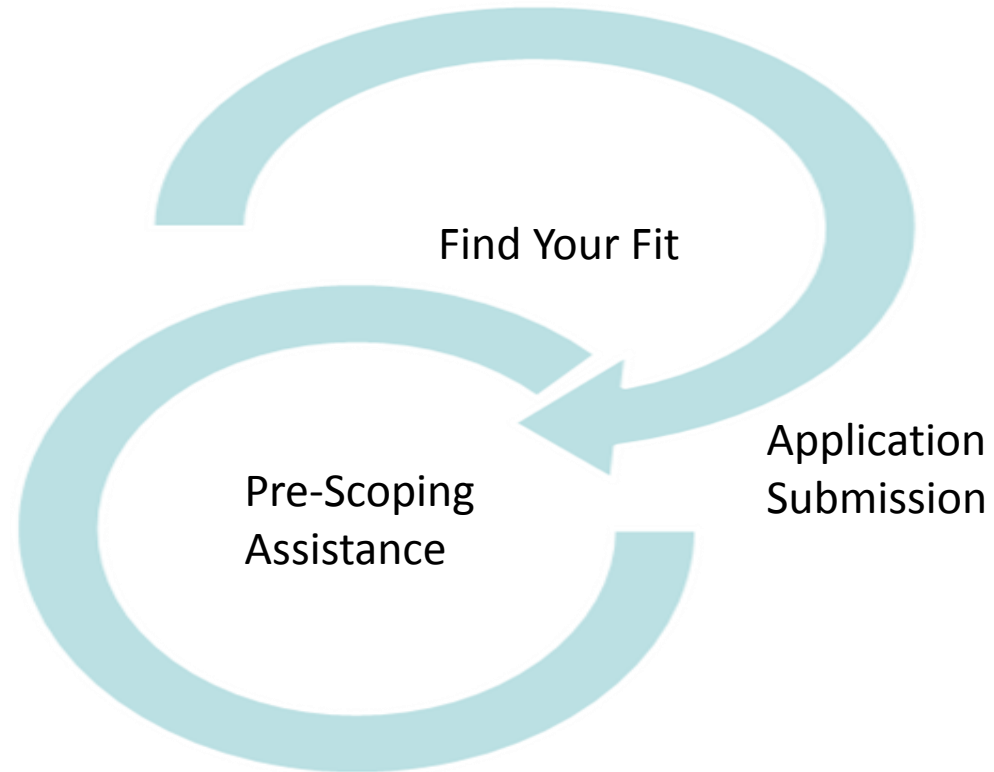
KEEP READING TO LEARN MORE ABOUT AN EXCITING FUNDING OPPORTUNITY!

[Find Your Fit!](#)
[Capacity Building Info. Packet](#)
[FAQs \(Coming Soon!\)](#)

FIND YOUR FIT! Determine the best place to start growing your organization's capacity!		
	Assessment: Outside vendor/consultant will conduct a capacity needs assessment	Implementation & One-Time Infrastructure: Outside vendor/consultant will help put assessment findings into action; identify related one-time infrastructure needs
MY ORGANIZATION...	<ul style="list-style-type: none"> Experienced rapid growth through public funding Has NOT completed a formal capacity needs assessment related to project within the past 3 years Engaged leadership/staff in capacity conversations around homelessness work but needs help figuring out where to start Informally identified a capacity need related to homelessness work with leadership/staff 	<ul style="list-style-type: none"> Experienced rapid growth through public funding Completed a formal assessment of capacity needs within the past 3 years and can provide documentation Is ready to engage in making organizational change that will strengthen service delivery and efforts to end homelessness
AWARD AMOUNT	<ul style="list-style-type: none"> Assessment: \$8,000 max of LAHSA funding that your organization will provide to an outside vendor/consultant to conduct a capacity needs assessment 	<ul style="list-style-type: none"> Implementation: \$40,000 max of LAHSA funding that your organization will provide to an outside vendor/consultant One-Time Infrastructure: No set cap but organizations are encouraged to express full need/cost on the budget. Requests typically range between \$50,000 - \$150,000 and funding is provided by the Home For Good Funders Collaborative and aligned funders.
REQUEST EXAMPLES	<ul style="list-style-type: none"> Has experienced rapid growth and talked with leadership/staff about needs but does not know where to start Has identified a need to improve HR functioning but has not completed a formal assessment 	<ul style="list-style-type: none"> Completed a capacity needs assessment and has a specific set of recommendations related to HR policies and procedures Identified one-time infrastructure costs that are related to/complement the implementation project (e.g. new software or database system that will support HR)
NEXT STEPS!	<ul style="list-style-type: none"> For scoping assistance, please contact the LAHSA capacity building team at capacitybuilding@lahsa.org To view applications for Assessment and Implementation & Infrastructure, please visit www.homeforgoodla.org/grantseekers 	

Scoping Assistance

- ▶ For scoping Assistance prior to application submission, contact the LAHSA Capacity Building team at capacitybuilding@lahsa.org



Assessment Application

- ▶ **Assessment:** \$8,000 max of public funding from LAHSA that your organization will provide to an outside vendor/consultant to conduct a capacity needs assessment

EXAMPLES OF ASSESSMENT AREAS OF FOCUS		
Operational Management	Leadership	Program Administration
<ul style="list-style-type: none"> • Financial policies & procedures • Information Technologies (IT) • Human Resources policies & procedures • Contract/Grants management • Policies & Procedures • Communications • Fundraising and Resource Development 	<ul style="list-style-type: none"> • Board Composition & Governance • Organizational Structure • Succession Planning • Strategic Planning • Community Engagement 	<ul style="list-style-type: none"> • Reporting • Program Evaluation • Collaboration with Partners and Subcontractors
Ineligible Costs		
<ul style="list-style-type: none"> • Staffing/Salaries • Temporary recruiters • Purchase of land or office space 	<ul style="list-style-type: none"> • General operating and administration • Reserve funds 	

Implementation & Infrastructure Application

- **Implementation:** \$40,000 max of public funding from LAHSA that your organization will provide to an outside vendor/consultant to put Assessment findings into action

EXAMPLES OF IMPLEMENTATION AREAS OF FOCUS		
Operational Management	Leadership	Program Administration
<ul style="list-style-type: none"> • Financial policies & procedures • Information Technologies (IT) • Human Resources policies & procedures • Contract/Grants management • Policies & Procedures • Communications • Fundraising and Resource Development 	<ul style="list-style-type: none"> • Board Composition & Governance • Organizational Structure • Succession Planning • Strategic Planning • Community Engagement 	<ul style="list-style-type: none"> • Reporting • Program Evaluation • Collaboration with Partners and Subcontractors
Examples of Implementation Projects		
<ul style="list-style-type: none"> • Outside Consultant/Contractor/Vendor is contracted by the awarded agency to: <ul style="list-style-type: none"> ○ Develop policies, procedures, training manuals and/or other materials related to the Area of Focus ○ Conduct focus meetings with staff and assist with development of strategic plan, resource development plan, etc. ○ Conduct staff trainings related to the Area of Focus ○ Install new software or database related to the Area of Focus 		

One-Time Infrastructure Request

EXAMPLES OF ONE-TIME INFRASTRUCTURE COSTS:

All infrastructure requests should be clearly related to the agencies' prioritized Areas of Focus and planned implementation efforts.

Examples Eligible Costs	Examples of Ineligible Costs
<ul style="list-style-type: none">• Computers, laptops• Software• Databases• Time-limited Subscriptions or Licenses• Materials• Other justified infrastructure costs	<ul style="list-style-type: none">• Staffing/Salaries• Temporary recruiters• Purchase of land or office space• General operating and administration• Reserve funds

Submission & Review Process

- ▶ www.homeforgoodla.org/grantseekers
- ▶ Applications accepted on a rolling basis
- ▶ Submit complete applications to rfp@unitedwayla.org
- ▶ Review and awards process will take between 3-5 months

Core Capacity Assessment Tool (CCAT)

► Technical Assistance

- Core Capacity Assessment Tool (CCAT)
- Assessment Tool Access Code
- Orientation Session



Adaptive Capacity

Decision Making | Environmental Learning | Organizational Learning | Program Resource Adaptability | Programmatic Learning | Organizational Resource Sustainability

Leadership Capacity

Board Leadership | Internal Leadership | Leader Influence | Leader Vision | Leadership Sustainability

Management Capacity

Assessing Staff Performance | Staff Performance Evaluations | Staff Value | Communication | Financial Management | Program Staff Development | Problem Solving | Resource Management

Technical Capacity

Facilities & Facilities Management | Fundraising, Legal, & Marketing Skills | Outreach & Service Delivery Skills | Program Evaluation Skills | Technology & Technology Skills

Technical Assistance Providers

LAHSA Pre-Approved Vendor List:

- Center for Nonprofit Management
- Community Partners
- Melissa Green
- Nonprofit Finance Fund
- Social Action Partners
- Special Services for Groups

- For a detailed breakdown of services offered by each consultant, please visit:
www.homeforgoodla.org/grantseekers.

Questions?

